**APPLICATION Enrolment in a Doctorate at VUB – only for doctoral candidates without a MA diploma of a Flemish university**

1/ Application is done [online](https://www.vub.be/en/studying-vub/apply-and-enrol-vub)  
2/ Form needs to be added (i.e. uploaded) to the online application signed by your supervisor (i.e. explicit acceptance)  
3/ In case of pursuing a ‘Doctorate in the Interdisciplinary Studies’, please contact [rtdo@vub.be](mailto:rtdo@vub.be)   
before starting the application online.

**APPLICATION**  
Please state for which doctorate you are applying

NAME OF THE DOCTORAL DEGREE

Choose an item.

\*Contact [rtdo@vub.be](mailto:rtdo@vub.be) to specify the combination of disciplines when selecting Interdisciplinary Studies

SUBJECT OR (WORK)TITLE OF YOUR DOCTORAL RESEARCH

Click or tap here to enter text.  
  
I will start my Doctorate in academic year:   
Choose an item.

**STUDENT**  
Please use capital letters

Name, First Name: Click or tap here to enter text.

Phone: Click or tap here to enter text.

E-mail: Click or tap here to enter text.

Highest academic degree: Click or tap here to enter text.

Obtained in the academic year: Click or tap here to enter text.

**DOCTORAL SCHOOL**  
Please select only one box (even if you will be working in an interdisciplinary doctorate)

Human Sciences  
 Natural Sciences and (Bioscience) Engineering  
 Life Sciences and Medicine

**DOCTORAL TRAINING PROGRAMME**

As of 2019-2020 the doctoral training programme is a compulsory part of your doctorate. This means you need to meet to criteria (i.e. a minimum amount of acquired credits: 30 and following the conditions) before you can submit your thesis. Through signing this document, you agree to these terms. More information about the conditions can be found on [our website](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069).

Exemptions are formalised by using the [following form](https://vub.be/nl/media/3644) which needs to be signed by your supervisor and sent to [RTDO@vub.be](mailto:RTDO@vub.be).

If you are eligible for an exemption to the compulsory doctoral training select one of the exemption criteria:

Joint PhD contract + VUB is not the main institution[[1]](#footnote-2)

Sandwich PhD staying abroad in home country (outside Belgium) for ≥ 50%[[2]](#footnote-3)

Working PhD in a non-research context for ≥ 50% (e.g., medical doctors, artists and also valid for em. professors, and retired persons, …)[[3]](#footnote-4)

Other (i.e. exceptional cases)[[4]](#footnote-5)

Do not forget to add a short statement:

Click or tap here to enter text.

|  |  |
| --- | --- |
| APPROVAL SUPERVISOR To be completed by the supervisor  Name: Click or tap here to enter text.  Department: Click or tap here to enter text.  Date: Click or tap to enter a date.  Signature:  you can add an image of the signature by clicking on this field | *I hereby declare to accept the role of supervisor in regard to the doctoral research of the candidate above and support his/her application. I’ve taken notice of the compulsory doctoral training and will help the doctoral candidate to include this into their research plan*  *I hereby declare that I have consulted the* [*Interactive Guide for Researchers*](https://vub.sharepoint.com/sites/PUB_RD/SitePages/Interactive-guide-for-researchers.aspx?OR=Teams-HL&CT=1664886181845&clickparams=eyJBcHBOYW1lIjoiVGVhbXMtRGVza3RvcCIsIkFwcFZlcnNpb24iOiIyNy8yMjA5MDQwMDcxMiIsIkhhc0ZlZGVyYXRlZFVzZXIiOmZhbHNlfQ%3D%3D) *and that I have taken all necessary steps concerning the ethical aspects before starting a research project/experiment, and will do so in the future for any new research project/experiment I will be involved in.*  In case you have any further questions, please contact LEO@vub.be |

|  |  |
| --- | --- |
| SIGNATURE DOCTORAL CANDIDATE  Date: Click or tap to enter a date.  Name and signature:  you can add an image of the signature by clicking on this field | *I hereby declare to have read, to accept and to adhere to the* [*Central PHD regulations*](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069) *(inclusive of article on INTELLECTUAL PROPERTY RIGHTS AND THE DOCTORAL THESIS) and* [*Doctoral School Regulations*](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069)*.*  *I hereby declare that I have consulted the* ***Interactive Guide for Researchers*** *that I received from my supervisor, that I have taken all necessary steps concerning the ethical aspects before starting a research project/experiment, and will do so in the future for any new research project/experiment I will be involved in.*  In case you have any further questions, please contact LEO@vub.be |

|  |  |
| --- | --- |
| SIGNATURE RTDO  Date: Click or tap to enter a date.  Name and signature:  you can add an image of the signature by clicking on this field | *Only necessary for enrolments in* ***Doctorate of Interdisciplinary Studies*:**  Please contact [rtdo@vub.be](mailto:rtdo@vub.be) for further follow-up |

1. If you don’t have a signed contract yet, add proof that you started the procedure (i.e. forward email from [jointphd@vub.be](mailto:jointphd@vub.be)) [↑](#footnote-ref-2)
2. Add in the statement your home country and what periods you expect to be in Belgium [↑](#footnote-ref-3)
3. Add in the statement your current position, company/organization and how you combine this with your PhD [↑](#footnote-ref-4)
4. Only exceptional cases will be taken into consideration by the Steering Committee of the Doctoral Schools [↑](#footnote-ref-5)