**APPLICATION Enrolment in a Doctorate at VUB – only for doctoral candidates who studied at a Flemish university**

1/ Application is done [online](https://www.vub.be/en/studying-vub/apply-and-enrol-vub)
2/ Form needs to be added (i.e. uploaded) to the online application signed by your supervisor (i.e. explicit acceptance)
3/ In case of pursuing a ‘Doctorate in the Interdisciplinary Studies’, please contact rtdo@vub.be before starting the application online.

**APPLICATION**
Please state for which doctorate you are applying

NAME OF THE DOCTORAL DEGREE

Choose an item.

Specify if you have chosen “other”:

Click or tap here to enter text.

SUBJECT OR (WORK)TITLE OF YOUR DOCTORAL RESEARCH

Click or tap here to enter text.

I will start my Doctorate in academic year:
Choose an item.

**STUDENT**
Please use capital letters

Name, First Name: Click or tap here to enter text.

Phone: Click or tap here to enter text.

E-mail: Click or tap here to enter text.

Highest academic degree: Click or tap here to enter text.

Obtained in the academic year: Click or tap here to enter text.

**DOCTORAL SCHOOL**
Please select only one box (even if you will be working in an interdisciplinary doctorate)

[ ]  Human Sciences
[ ]  Natural Sciences and (Bioscience) Engineering
[ ]  Life Sciences and Medicine

**DOCTORAL TRAINING PROGRAMME**

As of 2019-2020 the doctoral training programme is a compulsory part of your doctorate. This means you need to meet to criteria (i.e. a minimum amount of acquired credits: 30 and following the conditions) before you can submit your thesis. Through signing this document, you agree to these terms. More information about the conditions can be found on [our website](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069).

Exemptions are formalised by using the [following form](https://vub.be/nl/media/3644) which needs to be signed by your supervisor and sent to RTDO@vub.be.

If you are eligible for an exemption to the compulsory doctoral training select one of the exemption criteria:

[ ]  Joint PhD contract + VUB is not the main institution[[1]](#footnote-2)

[ ]  Sandwich PhD staying abroad in home country (outside Belgium) for ≥ 50%[[2]](#footnote-3)

[ ]  Working PhD in a non-research context for ≥ 50% (e.g., medical doctors, artists and also valid for em. professors, and retired persons, …)[[3]](#footnote-4)

[ ]  Other (i.e. exceptional cases)[[4]](#footnote-5)

Do not forget to add a short statement:

Click or tap here to enter text.

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| APPROVAL SUPERVISORTo be completed by the supervisorName: Click or tap here to enter text.Department: Click or tap here to enter text.Date: Click or tap to enter a date.Signature:you can add an image of the signature by clicking on this field  | [ ]  *I hereby declare to accept the role of supervisor in regard to the doctoral research of the candidate above and support his/her application. I’ve taken notice of the compulsory doctoral training and will help the doctoral candidate to include this into their research plan*[ ]  *I hereby declare that I have consulted the* [*Interactive Guide for Researchers*](https://vub.sharepoint.com/sites/PUB_RD/SitePages/Interactive-guide-for-researchers.aspx?OR=Teams-HL&CT=1664886181845&clickparams=eyJBcHBOYW1lIjoiVGVhbXMtRGVza3RvcCIsIkFwcFZlcnNpb24iOiIyNy8yMjA5MDQwMDcxMiIsIkhhc0ZlZGVyYXRlZFVzZXIiOmZhbHNlfQ%3D%3D) *and that I have taken all necessary steps concerning the ethical aspects before starting a research project/experiment, and will do so in the future for any new research project/experiment I will be involved in.* In case you have any further questions, please contact LEO@vub.be  |

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| APPROVAL FACULTYTo be completed by the faculty Name: Click or tap here to enter text.Faculty: Click or tap here to enter text.Date: Click or tap to enter a date.Signature:  you can add an image of the signature by clicking on this field |

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| SIGNATURE DOCTORAL CANDIDATEDate: Click or tap to enter a date.Name and signature:you can add an image of the signature by clicking on this field | [ ]  *I hereby declare to have read, to accept and to adhere to the* [*Central PHD regulations*](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069) *(inclusive of article on INTELLECTUAL PROPERTY RIGHTS AND THE DOCTORAL THESIS) and* [*Doctoral School Regulations*](https://www.vub.be/en/studying-vub/practical-info-for-students/regulations-and-insurance/regulations#paragraph--id--71069)*.*[ ]  *I hereby declare that I have consulted the* [*Interactive Guide for Researchers*](https://vub.sharepoint.com/%3Ab%3A/r/sites/PUB_RD/Shared%20Documents/Beslissingsboom_DEF_ENGNew.pdf?csf=1&web=1&e=tdDfR4) *and that I have taken all necessary steps concerning the ethical aspects before starting a research project/experiment, and will do so in the future for any new research project/experiment I will be involved in.* In case you have any further questions, please contact LEO@vub.be  |

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| SIGNATURE RTDODate: Click or tap to enter a date.Name and signature:you can add an image of the signature by clicking on this field | *Only necessary for enrolments in* ***Doctorate of Interdisciplinary Studies*:**Please contact rtdo@vub.be for further follow-up |

1. If you don’t have a signed contract yet, add proof that you started the procedure (i.e. forward email from jointphd@vub.be) [↑](#footnote-ref-2)
2. Add in the statement your home country and what periods you expect to be in Belgium [↑](#footnote-ref-3)
3. Add in the statement your current position, company/organization and how you combine this with your PhD [↑](#footnote-ref-4)
4. Only exceptional cases will be taken into consideration by the Steering Committee of the Doctoral Schools [↑](#footnote-ref-5)