*First name Last name*

Personal Information

Student number: …

Email address: …

Program: …

*The* ***first step in your application is the nomination by the exchange coordinator****. To get nominated, i.e. getting the official preliminary permission to go on an exchange, you need to complete this* ***nomination dossier****. The selection of students who will be able to go on exchange will then be made on the basis of the students’ grades and motivation letter.*

*Please complete this form electronically and send it to* *mobility.es@vub.be* *by* ***December 15th****.*

# Destination

*You select 1 non-EU destination from* [*this website*](https://www.vub.be/en/studying-vub/all-study-programmes-vub/personal-development-during-your-studies/studying-abroad/non-eu-destinations-erasmus-exchange)*.*

*You also select* ***2 EU back-up destinations,*** *in order of preference, from the list on* [*the exchange website*](https://www.vub.be/en/studying-vub/all-study-programmes-vub/personal-development-during-your-studies/studying-abroad/eu-destinations-erasmus-exchange/erasmus-exchange-outgoing-for-social-sciences-programmes-vub) *in case the non-EU exchange can’t take place . When choosing your destinations, please consider the* ***courses*** *that are offered at the host institution and the* ***teaching language*** *of the courses.*

|  |  |  |
| --- | --- | --- |
|  | **Destination** | **University** |
| **NON-EU Destination** | … | … |
|  |  |  |
| **EU Destination 1st choice** | … | … |
| **EU Destination 2nd choice** | … | … |

# Timing

*Indicate below when you want to go on your exchange keeping in mind the limitations mentioned on* [*the exchange website*](https://www.vub.be/en/studying-vub/all-study-programmes-vub/personal-development-during-your-studies/studying-abroad/eu-destinations-erasmus-exchange/erasmus-exchange-outgoing-for-social-sciences-programmes-vub)*.*

|  |  |
| --- | --- |
| 3rd bachelor – first semester |  |
| 3rd bachelor – second semester |  |
| 3rd bachelor – full year |  |
| Master – first semester |  |

# Grades

*You will only by default be able to go on exchange if you have obtained at least an* ***overall pass score*** *of* ***10/20*** *in Bachelor 1 and Bachelor 2 for a Bachelor 3 exchange or have finished your Bachelor for a Master exchange. In order to have your application considered, you need to add the grades you obtained in the* ***previous academic year(s)*** *as an appendix to this nomination dossier. Please provide a copy of your official* ***transcript of records****.*

***Appendix 1: Grades***

# Motivation letter

*Write a motivation letter (max. 2 pages) in which you briefly explain why you want to go on an exchange and why you have chosen the specific host institutions (all three choices). Show you have looked at the course offer of your preferred destinations.*

…

**Only nomination dossiers handed by the deadline of December 15th will be considered. A digital copy in one pdf-document should be e-mailed to** **mobility.es@vub.be****.**