# Form for digital submission of doctoral thesis[[1]](#footnote-1)

For making a doctoral thesis (in full text) publicly available in digital form, worldwide and non-exclusively

Taking into consideration the VUB Central Regulations for the Conferral of the Academic title of Doctor (hereafter 'CDR'). In the case of a discrepancy between the provisions in this form and the rules stated in the CDR, the rules of the CDR will prevail.

All references made to people and positions in these regulations apply equally to men and women.

standard provisions

The VUB:

* Will archive your digital doctoral thesis through the library and make it available through the channels on which the VUB publishes its scientific results and according to the modalities indicated below by the doctoral candidate;
* May convert the doctoral thesis to another file format or different media with the aim of safeguarding the digital accessibility, without affecting the content;
* Will make one or more reserve copies of this doctoral thesis and store it with an eye toward the security and preservation of the files.

The doctoral candidate:

* Reserves all copyright on its doctoral thesis, but grants the VUB the non-exclusive right to reproduce it and share it publicly;
* Provides the VUB with at least one digital version of the doctoral thesis, according to the rules determined by the faculty;
* Declares to have read the CDR and to accept the regulations about the submission of the doctoral thesis and the intellectual property rights on the thesis;
* Accepts that the doctoral thesis may be reproduced on digital media, in accordance with the modalities chosen. Depending on technical developments, the thesis may be technically adapted in order to ensure that the techniques used are the most suitable for the use permitted according to this article;
* Accepts that this licence is free of charge, worldwide and valid for the full term of protection of copyright and all other possible intellectual and commercial property rights;
* Guarantees to be the author of the thesis and that, where necessary, he has obtained the authorisation to include copyrighted material from third parties (such as texts, graphs, images, recordings etc.) in the thesis and to grant to the VUB the aforementioned license;
* Guarantees that the doctoral thesis does not breach the intellectual property rights of others;
* Guarantees that he has not transferred and will not transfer exploitation rights on the doctoral thesis to third parties, when such transfer is incompatible with the user rights granted to the VUB;
* Declares that for any contribution based on work sponsored or subsidised by an institution or organisation other than VUB, all the requirements about publication imposed by this sponsor, institution or organisation have been met;
* The doctoral candidate indemnifies the VUB without restriction against any claims by third parties (for example, for infringements of intellectual property rights, rights to personality etc.);
* Accepts that the intellectual property rights on the doctoral thesis are subject to the provisions of the VUB Valorisation regulation;
* Agrees that regardless of the choice indicated below, the metadata of the doctoral thesis (such as title author, year, brief content or abstract etc.) will immediately be included in open access through the channels on which the VUB publishes its scientific results, with a CC0-license[[2]](#footnote-2), unless legimitate grounds demonstrated by the candidate;

**Choose one of the following modalities and, in case of option 1 or 2, one of the licences:**

* **OPTION 1:**

The doctoral thesis will be placed for two (2) years under embargo by the VUB.

This (2) two-year term can be extended if **reasonable grounds** can be demonstrated and are submitted to the Legal & Ethics Office (LegalRD@vub.be) at least two (2) months before that term ends. The VUB will decide whether these grounds will be accepted.

|  |
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| Ground |

The doctoral candidate grants the following licence, applicable as from the expiration of the embargo, in accordance with the [open science principles of VUB](https://vub.sharepoint.com/sites/PUB_OS):

* [CC-BY](https://creativecommons.org/licenses/by/4.0/) (everybody is allowed to copy, distribute and adapt the thesis, for commercial and non-commercial use, provided that credit is given to the author)
* [CC-BY-NC](https://creativecommons.org/licenses/by-nc/4.0/) (everybody is allowed to copy, distribute and adapt the thesis, only for non-commercial use, provided that credit is given to the author)
* [CC-BY-ND](https://creativecommons.org/licenses/by-nd/4.0/) (everybody is allowed to copy and distribute the thesis (but not to adapt it), for commercial and non-commercial use, provided that credit is given to the author)
* [CC-BY-NC-ND](https://creativecommons.org/licenses/by-nc-nd/4.0/) (everybody is allowed to copy and distribute the thesis (but not to adapt it), only for non-commercial use, provided that credit is given to the author)
* all rights reserved (in principle contrary to the open science principles and not recommended)
* **OPTION 2:**

The doctoral candidate gives its permission for the doctoral thesis to be made digitally public **immediately**.

The doctoral candidate grants the following licence, applicable as from the expiration of the embargo, in accordance with the [open science principles of VUB](https://vub.sharepoint.com/sites/PUB_OS):

* [CC-BY](https://creativecommons.org/licenses/by/4.0/) (everybody is allowed to copy, distribute and adapt the thesis, for commercial and non-commercial use, provided that credit is given to the author)
* [CC-BY-NC](https://creativecommons.org/licenses/by-nc/4.0/) (everybody is allowed to copy, distribute and adapt the thesis, only for non-commercial use, provided that credit is given to the author)
* [CC-BY-ND](https://creativecommons.org/licenses/by-nd/4.0/) (everybody is allowed to copy and distribute the thesis (but not to adapt it), for commercial and non-commercial use, provided that credit is given to the author)
* [CC-BY-NC-ND](https://creativecommons.org/licenses/by-nc-nd/4.0/) (everybody is allowed to copy and distribute the thesis (but not to adapt it), only for non-commercial use, provided that credit is given to the author)
* all rights reserved (in principle contrary to the open science principles and not recommended)
* **OPTION 3:**

The doctoral thesis may **never** be made public if **reasonable grounds** can be demonstrated. The VUB will decide whether these grounds will be accepted.

* + Neither may the bibliographic description of the doctoral thesis be made public.

|  |
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| Ground |

**Details of public defence:**

Date (subject to change):

Faculty[[3]](#footnote-3):

Title doctoral thesis:

**Contact information:**

VUB email address:

Private email address (for possible contact after the defence):

* + I hereby consent to this email address being used in the future for emails about *career tracking* for doctoral graduates.

**Signature:**

*The doctoral candidate*

Name:

Date:

Town/City:

Signature:

The supervisors confirm the doctoral candidate's intention to make the doctoral thesis available through the channels on which the VUB publishes its scientific results. The publicising has been checked with and is consistent with the Valorisation Regulation.

*The supervisor*

Name:

Date:

Town/City:

Signature:

The Chair confirms that the availability of the digital doctoral thesis through the channels on which the VUB publishes its scientific results has been discussed during the internal defence of the doctorate, and that the panel accepts the modalities chosen by the doctoral candidate.

*The Chair of the Doctoral Examining Panel*

Name:

Date:

Town/City:

Signature:

1. Please include this form, completed and signed, as an appendix to the doctoral thesis. [↑](#footnote-ref-1)
2. no copyright protection (cf. <https://creativecommons.org/about/cclicenses/>) [↑](#footnote-ref-2)
3. If this concerns a joint PhD, please note here the VUB faculty. [↑](#footnote-ref-3)