

APPLICATION FORM FINANCIAL EMERGENCY INTERNATIONAL STUDENTS

2023-2024

Applications can be submitted throughout the year (deadline 1st September 2024).

Please fill out this application form digitally, **sign it** and send it, along with **all documents requested** to social.financial.support@vub.be. We will evaluate your request and if necessary we will set up an appointment.

Incomplete applications will not be processed. Deliberately providing incomplete or incorrect information will result in the application or compensation being revoked.

Identification data

Make sure we always have your most recent identification data.

Please inform the Education and Student Administration of any changes via studentadministration@vub.be.

Student number: Study programme & year:

Name:

First Name:

Home Address (home country):

Student residence address (Belgium):

Mobile phone number:

VUB e-mail address:

Private e-mail address:

Nationality:

IBAN and BIC number of student:

Living situation

- Student lives with parents
- Student lives with friends
- Student lives with partner
- Student lives with person other than parent(s), friends and partner

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- Student lives alone
 - Other
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Household

Name and relation (ex. father, mother)

Occupation

Parent 1:

Parent 2:

Partner:

Other persons dependent on student and residing in Belgium (children, partner, ...):

Name

Occupation

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Study cost contribution

- You pay all study costs yourself
- You partly contribute to the study costs
- You do not contribute to the study costs (parents finance studies)

Scholarship

- I receive a scholarship.
Please specify origin:
- I did not receive my scholarship.
Reason:
- I have a guarantor (annex32). My guarantor is (full name/nationality and profession)
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- I have a blocked account and receive monthly installments.
- Other:

(Student) work

- You work during the whole year
- You only work during the summer months
- You only work during the academic year
- You work occasionally
- You do not work

Income

Income from work (student job)	€ net/month
Income from work partner (if applicable)	€ net/month
Income via scholarship	€ net/month
Lump sum scholarship (e.g. tuition fee scholarship)	€
Income via blocked account	€ net/month
Income via guarantor (Annex 32)	€ net/month
Savings by the student	€ net
Other income	€ net/month

Expenses

Rent	€ net/month
Utilities (gas, water, electricity... non-included in rent)	€ net/month
Loan(s) (if applicable)	€ net/month
Debt installments (outstanding tuition fees, rent)	€ net/month
Medical costs	€ net/month
Transportation	€ net/month
Study expenses (laptop, course materials, ...)	€ net/month
Living cost (food, clothing,...)	€ net/month
Leisure	€ net/month
Other expenses	€ net/month

Academic years already completed in higher education (if applicable):

Academic year	Study Programme	Institution
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Documents to be attached

- ✓ Scan of visa from international passport (if applicable)
- ✓ Family composition certificate: can be requested (digitally) from the municipality/townhall
- ✓ Copy/scan of the lease/rent contract (not for VUB-rooms)
- ✓ 3 recent pay slips/proof of income of parent(s), only applicable for EEA-students (if dependent on parent(s))
- ✓ Proof of income (contract between employer/employee) of student and/or partner
- ✓ Solvency certificate of the blocked account (if applicable)
- ✓ Annex32 certificate when in Belgium via guarantor procedure (if applicable)
- ✓ Scholarship certificate of current and previous academic years (if applicable)
- ✓ Certificate of disability (if applicable)

The student declares to have completed this form honestly and sincerely. The student will immediately inform staff at Social legal & financial support / student jobs of any changes in his/her situation. The student explicitly consents to the obtaining of all relevant information pertaining to the student (in the context of the application for a financial support) through contact with third parties.

The student agrees to the processing of information provided to staff at Social legal & financial support / student jobs in the context of the application for financial support. This processing is a necessary condition for obtaining financial support. The information provided will be retained for as long as the student is enrolled at the Vrije Universiteit Brussel and for as long as repayment of any financial support provided is outstanding.. The employees are bound by professional secrecy; the information provided will not be passed on to third parties.

The information is processed in accordance with the General Data Protection Regulation of 24 May 2016. If you have any other questions about your rights, please get in touch with dpo@vub.be.

Date and signature
(preceded by read and approved)

Contact:

[E] social.financial.support@vub.be

