

## APPLICATION FORM FINANCIAL EMERGENCY INTERNATIONAL STUDENTS

### 2025-2026

Applications can be submitted throughout the year (deadline 1st September 2026).

Please fill out this application form digitally, **sign it** and send it, along with **all documents requested** to [social.financial.support@vub.be](mailto:social.financial.support@vub.be). We will evaluate your request and if necessary we will set up an appointment.

Incomplete applications will not be processed. Deliberately providing incomplete or incorrect information will result in the application or compensation being revoked.

**The fund does not cover outstanding tuition fees.**

#### Identification data

Make sure we always have your most recent identification data.

Please inform the Education and Student Administration of any changes via [studentadministration@vub.be](mailto:studentadministration@vub.be).

Student number: .....

Type of programme (Bachelor, Master, Manama, PhD, other -> please specify): .....

Amount of credits enrolled in current academic year: .....

Name: .....

First Name: .....

I am an exchange student: YES / NO ..... If yes, my home university is: .....

Number of years living in Belgium: .....

Home Address (home country): .....

Student residence address (Belgium): .....

I have a valid Belgian residence card: YES / NO ..... If yes, expiry date: .....

I am a recognized refugee (specific status, only when the procedure is finished): YES / NO .....

VUB e-mail address: .....

Mobile phone number: .....

Private e-mail address: .....

Nationality: .....

IBAN and BIC number of student: .....

### Living situation

- ☐ Student lives with parents
- ☐ Student lives with friends
- ☐ Student lives with partner
- ☐ Student lives with roommate
- ☐ Student lives alone

### Household

**Name and relation (ex. father, mother)**

**Occupation**

Parent 1: .....

Parent 2: .....

Partner: .....

Other persons dependent on student and residing in Belgium (children, partner, ...):

**Name**

**Occupation**

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### Study cost contribution

- ☐ You pay all study costs yourself
- ☐ You partly contribute to the study costs
- ☐ You do not contribute to the study costs (parents finance studies)

### Solvency

- ☐ I receive a scholarship.

Please specify origin: .....

- ☐ I have a guarantor (annex32). My guarantor is (full name/nationality and profession)

.....

- ☐ I have a blocked account and receive monthly installments.

- ☐ Other: .....

## (Student) work

- ☐ You work during the whole year
- ☐ You only work during the summer months
- ☐ You only work during the academic year
- ☐ You work occasionally
- ☐ You do not work

## Income

Income from work (student job) ..... € net/month

Income from work partner (if applicable) ..... € net/month

Income via scholarship ..... € net/month

Lump sum scholarship (e.g. tuition fee scholarship) ..... €

Income via blocked account ..... € net/month

Income via guarantor (Annex 32) ..... € net/month

Savings by the student ..... € net

Other income ..... € net/month

## Expenses

Rent ..... € net/month

Utilities (gas, water, electricity... non-included in rent) ..... € net/month

Loan(s) (if applicable) ..... € net/month

Debt installments (outstanding tuition fees, rent) ..... € net/month

Medical costs ..... € net/month

Transportation ..... € net/month

Study expenses (laptop, course materials, ...) ..... € net/month

Living cost (food, clothing,...) ..... € net/month

Leisure ..... € net/month

Other expenses ..... € net/month

Previously obtained degrees, academic year, institution & programme (if applicable):

Academic year	Study Programme & Level (e.g. master biology)	Institution
.....	.....	.....
.....	.....	.....
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## Documents to be attached

- ✓ Scan of visa from international passport or Belgian residency card
- ✓ Family composition certificate: can be requested (digitally) from the municipality/townhall
- ✓ Copy/scan of the lease/rent contract (not for VUB-rooms)
- ✓ 3 recent pay slips/proof of income of parent(s), only applicable for EEA-students (if dependent on parent(s))
- ✓ Proof of income (contract between employer/employee) of student and/or partner
- ✓ Solvency certificate of the blocked account (if applicable)
- ✓ Annex32 certificate when in Belgium via guarantor procedure (if applicable)
- ✓ Scholarship certificate of current and previous academic years (if applicable)
- ✓ Certificate of disability (if applicable)
- ✓ IF not 1<sup>st</sup> year student, add your study progress document (= standard form 2). To your request, you can download this form using this link: [Need a certificate or attestation? | Vrije Universiteit Brussel](#)

The student declares to have completed this form honestly and sincerely. The student will immediately inform staff at Social legal & financial support / student jobs of any changes in his/her situation. The student explicitly consents to the obtaining of all relevant information pertaining to the student (in the context of the application for a financial support) through contact with third parties.

The student agrees to the processing of information provided to staff at Social legal & financial support / student jobs in the context of the application for financial support. This processing is a necessary condition for obtaining financial support. The information provided will be retained for as long as the student is enrolled at the Vrije Universiteit Brussel and for as long as repayment of any financial support provided is outstanding.. The employees are bound by professional secrecy; the information provided will not be passed on to third parties.

The information is processed in accordance with the General Data Protection Regulation of 24 May 2016. If you have any other questions about your rights, please get in touch with [dpo@vub.be](mailto:dpo@vub.be).

Date and signature  
(preceded by read and approved)

## **Contact:**

[E] [social.financial.support@vub.be](mailto:social.financial.support@vub.be)

