

Global Minds Call 2020 Student Group Mobility

Abbreviations

BAOW	Bijzonder Adviesorgaan voor Ontwikkelingssamenwerking
ECTS	European Credit Transfer and Accumulation System
IRMO	International Relations & Mobility Office
RIB	Council for International Policy / Raad Internationaal Beleid
VUB	Vrije Universiteit Brussel
ZAP	Zelfstandig Academisch Personeel
OAP	Overig Academic Personeel

Objectives of the call

The objective of this call is to stimulate **outgoing student mobility** and to promote structured cooperation between the VUB and international higher education institutions. The group mobility has to contain at least 10 students and each student has to obtain at least 15 ECTS at the VUB or at the host institution. The destination is limited to a selected list of countries. The project needs to be development relevant.

Each mobility should contribute to an overall objective and have an added value for both partners. The mobility must have a development relevance and tangible results should be reached at the end of the mobility.

This project is supported by [VLIR-UOS](#). This call reaches out to all VUB community members, to propose scientific or education-oriented initiatives.

Budget	The call awards a maximum of € 15.000 to support a student group mobility. This includes: support for the development and management of the group mobility and scholarships (not necessarily covering all extra costs related to the stay abroad) for outgoing students to take part in the group mobility. Be aware: all costs have to be justified by invoices and/or receipts. These expenses have to take into account the VLIR-UOS financial regulations.
Duration	Mobility has to take place in 2020. All costs have to be incurred in 2020.

Eligibility	<ul style="list-style-type: none"> - The application has to be done by a ZAP-member of the VUB. - The mobility has to be recognized and registered in CALI for min. 15 ECTS. - A promotor can only be awarded 2 consecutive calls. - The project has to be development relevant. - Applicants must submit their proposal before the deadline. - Proposals must be submitted via the online application form. - Applications have to be written in English and according to the modalities explained in the call. - The students who will benefit from the group mobility, will have to follow UCOS training before applying to the call.
Required documents & application procedure	<ul style="list-style-type: none"> - Fill in and sign the <u>application form</u>. - Fill in the <u>budget template</u>. - Download the <u>partners template</u>. Fill in the list of partners actively involved in organizing the project/mobility/Post-Doc. Partners can be North and/or South, public, private, education institution, NGO, ... Indicate name, department, function and describe their role and added value in the template on the submission website. Upload the Partners template (if applicable). - Go to <u>submission website for Group mobility</u>. - Fill in personal details and upload the signed application form and the budget and partner templates. - Upload letter of support of the partner institution/organisation (if applicable).
Countries of destination	<p>Africa: Benin, Burkina Faso, Burundi, Cameroon, DR Congo, Ethiopia, Guinea, Kenya, Madagascar, Mali, Morocco, Mozambique, Niger, Rwanda, Senegal, South Africa, Tanzania, Uganda, Zimbabwe.</p> <p>Asia: Cambodia, Indonesia, Palestinian Territories, Philippines, Vietnam.</p> <p>Latin America: Bolivia, Cuba, Ecuador, Guatemala, Haiti, Nicaragua, Peru.</p>
Launch of call	13 January 2020
Deadline submission	23 February 2020
Grants available	One group mobility will be funded in 2020
Contact person at IRMO	Olivia Lebbe: Olivia.lebbe@vub.be Jannes Motmans : Jannes.motmans@vub.be

Selection criteria

The selection is a competitive process organised by the RIB and based on the assessment of the quality of the proposal from an academic and organisational point of view.

The project should be in line with the Global Minds goals, and will be evaluated based on its relevance to those goals:

- to strengthen and deepen the capacity and knowledge of VUB in development cooperation and to sustain, improve and expand its collaboration with partners in the South (developing countries);
- to integrate development issues into education, research and administrative procedures;
- and to raise awareness about global challenges.

We are aiming at proposals that are development relevant. By this we mean the extent to which the proposals' objectives are consistent with beneficiaries' requirements, country needs, synergy opportunities, global priorities (SDG's) and partners' and donors' policies.

The selection is primarily based on the following criteria:

1. **Quality:** Quality of the proposal (content, form, ...).
2. **Effectiveness:** The extent to which the proposal's objectives are expected to be achieved, taking into account the planned activities and the connected deliverables/results (activities → deliverables → objectives)
3. **Efficiency:** A measure of how economically resources/inputs (funds, expertise, time, etc.) are converted to deliverables/results. "Value for Money"
4. **Impact:** Potential positive and negative effects produced by the activity, directly or indirectly, intended or unintended, for the applicant, VUB, the society, sector and, if relevant, for the local partner.
5. **Sustainability/Strategic Relevance:** The continuation of benefits and/or cooperation after the activities have been completed. The developmental relevance. The contribution to the capacity building of the VUB in the field of university development cooperation.

Furthermore, following aspects related to group mobilities will be assessed:

1. **Feasibility:** status of the agreement with the partner university, strength of commitments in the already existing agreement or Letter of Intent of the partner institution, description of the possibilities to foresee a mobility window in the curricula, how to avoid study time prolongation, eventual interest expression from students, language issues, ...
2. **Partnership composition:** motivation for the choice of the partner institution, results of past activities with this partner university,...
3. **Sustainability:** how will the mobility be embedded in the curriculum in the long term (e.g. fixed mobility window, is there a perspective for bi-diploma, funding of mobility in the future, ...)?
4. **Budget implementation and cost planning:** how will the VUB funding be used? Elements of importance are: student grant funding with respect to the cost of living, extra financial effort that will be asked from the student, privileged housing conditions, ...
5. **Overall objective of the mobility:** is there a clear objective defined, is this in accordance with the VUB's vision on internationalisation, is there a developmental relevance, ...

6. **Added value:** what is the added value for the local partner, for the VUB, your research group, your research, ...

For more information about **project formulation and differentiating results levels**, please see the table below and the [Guide to the formulation of VLIR-UOS projects](#).

	Outputs (Intermediate Results)	Specific objective(s) (outcome level)	General objective (impact level)
Level of control	Sphere of control	Sphere of influence	Sphere of interest
What?	Products or services (can also include use of outputs)	Changes for beneficiaries	Contribution to a change at level of society
Resulting from...	Resulting from activities	Change resulting from the use of outputs	Resulting from the achievement of a combination of other outcomes
When?	Achieved during the project	Achieved at the latest at the end of a project	Appears after the end of project. The project only contributes to the impact level (no attribution)

Selection procedure

Step 1: IRMO performs an eligibility check.

Step 2: All eligible applications are sent to the BAOW.

Step 3: The BAOW makes a selection and advises the RIB on the selection results.

Step 4: The RIB makes the final decision.

The following time frame is set:

Date	Action	Responsible
13 January 2020	Call will be launched to all deans, 'vakgroepvoorzitters', 'voorzitters van de opleidingsraad' and via the e-newsletter	IRMO
23 February 2020	Deadline for application. Proposals must be submitted via an online application template.	Applicant – ZAP member
3 March 2020	BAOW does a first selection	IRMO and BAOW
24 March 2020	Final approval by the RIB	RIB
Latest 3 weeks after the RIB selection.	Applicants will be notified by e-mail and funding will be made available.	IRMO
One month after the mobility	The grantee submits a narrative and financial report to IRMO. A mandatory template is available.	Grantee – ZAP member

Selection outcome

All applicants will receive an e-mail with the selection outcome the latest 3 weeks after the RIB selection. Detailed feedback about the proposal will be provided in that e-mail.

Final report

A narrative and financial report, must be submitted one month after the ending of the project. It will present the current state of affairs of the project. The report must be presented on the required forms, which are available on the VUB website.

The reports must be sent electronically to Olivia.lebbe@vub.be.

Information

For further general information, please contact IRMO

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