

Global Minds Call 2020 Post-Doc

Abbreviations

BAOW	Bijzonder Adviesorgaan voor Ontwikkelingssamenwerking
IRMO	International Relations & Mobility Office
RIB	Council for International Policy / Raad Internationaal Beleid
VUB	Vrije Universiteit Brussel
ZAP	Zelfstandig Academisch Personeel
OAP	Overig Academisch Personeel
SDG	Sustainable Development Goals

Objectives of the call

The objective of this call within the Global Minds project is to strengthen the capacity of the VUB when it comes to university development cooperation. The faculties or departments have the opportunity to hire a Post-Doc who can fully focus on university development cooperation.

The tasks of the Post-Doc have to contribute to the capacity building of the department and hence of VUB in university development cooperation. Possible tasks are project proposal writing, the development of teaching material, research on a development relevant topic, ...

This call follows the regulations as described in the "[procedurereglement voor onderzoeksbursalen](#)" as approved by Board of Governors (RvB).

Budget	The call awards a maximum of 50.000 € to cover the cost of a Post-Doc for 6 months, full-time.
Duration	A 6 months' contract, full-time. The contract is not renewable on Global Minds funding.
Eligibility	<ul style="list-style-type: none"> - The application has to be submitted by a ZAP-member of the VUB, who proposes the nominee; - The nominee must hold a PhD degree at the moment of application; - The task description for the Post-Doc has to be clearly linked to university development cooperation; - Proposals must be submitted before the deadline; - Proposals must be submitted via the online application form, as defined in the call; - Applications have to be written in English and according to the modalities explained in the call; - The call is open for all nationalities;
Required documents & application procedure	<ul style="list-style-type: none"> - Fill in and sign the application form. - Go to submission website for Post-Doc: https://tim4vub.wufoo.com/forms/postdocs-2020-application/

	<ul style="list-style-type: none"> - Fill in personal details and upload the signed application form - PhD certificate of nominee - CV of the nominee - Simulation of personnel costs - Download the Partners template. Fill in the list of partners actively involved in organizing the project/mobility/Post-Doc. Partners can be North and/or South, public, private, education institution, NGO, ... Indicate name, department, function and describe their role and added value in the template on the submission website. Upload the Partners template. (if applicable)
Launch of call	14 October 2019
Deadline submission	11 November 2019
Start Post Doc	2020
Grants available	2 Post-Doc applications will be funded
Contact person at IRMO	Olivia Lebbe: Olivia.lebbe@vub.be Jannes Motmans: Jannes.motmans@vub.be

Selection criteria

The selection is a competitive process organised by the RIB and based on the assessment of the quality of the proposal from an academic and organisational point of view.

Overall, it will be assessed if the project is in line with the Global Minds goals:

- to strengthen and deepen the capacity and knowledge of VUB in development cooperation and to sustain, improve and expand its collaboration with partners in the South (developing countries);
- to integrate development issues into education, research and administrative processes
- to raise awareness about global challenges

We are aiming at proposals that are development relevant. By this we mean the extent to which the proposals' objectives are consistent with beneficiaries' requirements, country needs, synergy opportunities, global priorities (SDG's) and partners' and donors' policies.

The selection is primarily based on the following criteria:

1. **Quality:** Quality of the proposal (content, form, ...).
2. **Effectiveness:** The extent to which the proposal's objectives are expected to be achieved, taking into account the planned activities and the connected deliverables/results (activities -> deliverables -> objectives)
3. **Efficiency:** A measure of how economically resources/inputs (funds, expertise, time, etc.) are converted to deliverables/results. "Value for Money"

4. **Impact:** Potential positive and negative effects produced by the activity, directly or indirectly, intended or unintended, for the applicant, VUB, the society, sector and, if relevant, for the local partner.
5. **Sustainability/Strategic Relevance:** The continuation of benefits and/or cooperation after the activities have been completed. The developmental relevance. The contribution to the capacity building of the VUB in the field of university development cooperation.

Furthermore, following aspects related to Post-Doc will be assessed:

1. **Job/task description** of the Post-Doc.
2. How do you expect that the Post-Doc will contribute to the **capacity for university development cooperation** at institutional, faculty and research group level? As this call awards a considerable grant, the expected outputs should be tangible. Therefore, a list of expected and quantifiable outcomes is required.
3. **Academic credentials** of the nominee. The nominee possesses the necessary skills and qualifications to contribute to the expected outcomes (at department and institutional level).

For more information about project formulation and differentiating results levels, please see the table below and the [Guide to the formulation of VLIR-UOS projects](#).

	Outputs (Intermediate Results)	Specific objective(s) (outcome level)	General objective (impact level)
Level of control	Sphere of control	Sphere of influence	Sphere of interest
What?	Products or services (can also include use of outputs)	Changes for beneficiaries	Contribution to a change at level of society
Resulting from...	Resulting from activities	Change resulting from the use of outputs	Resulting from the achievement of a combination of other outcomes
When?	Achieved during the project	Achieved at the latest at the end of a project	Appears after the end of project. The project only contributes to the impact level (no attribution)

Selection procedure

Step 1: IRMO performs an eligibility check.

Step 2: All eligible applications are sent to the BAOW.

Step 3: The BAOW makes a selection and advises the RIB on the selection results.

Step 4: The RIB makes the final decision.

The following time frame is set:

Date	Action	Responsible
14 October 2019	Call will be launched to all deans, 'vakgroepvoorzitters', 'voorzitters van de opleidingsraad' and via the e-newsletter	IRMO
11 November 2019	Deadline for application. Proposals must be submitted via an online application file (see website)	ZAP member
26 November	BAOW does a first selection	IRMO and BAOW
12 December 2019	Final approval by the RIB	RIB
17 December 2019	Applicants will be notified by e-mail	IRMO
	Funding will be made available shortly after the selection. The promotor is responsible for the follow up of the file at the HR Department.	IRMO and Dept. Financial Administration
2020	Start of the Post Doc	
Before the end of the contract	The Post Doc delivers a narrative activity report, approved by the promotor.	Post Doc nominee

Selection outcome

All applicants will receive an e-mail with the selection outcome the latest 3 weeks after the RIB selection. Detailed feedback about the proposal will be provided in that e-mail.

Final report

A narrative and financial report, must be submitted one month after the ending of the project. It will present the current state of affairs of the project. The report must be presented on the required forms, which are available on the VUB website.

The reports must be sent electronically to Olivia.lebbe@vub.be.

Information

For further general information, please contact IRMO

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