

# **Parking Regulations Vrije Universiteit Brussel**

## **Article 1: scope**

These regulations apply to all users of the controlled parking facilities and road infrastructure on the campuses and sites of the Vrije Universiteit Brussel, regardless of whether they park or load and unload there. The Traffic Code (Wegcode) applies to all campuses and sites. Illegal parking is a violation of Article 87.8° of the Rural Code (Veldwetboek).

## **Article 2: liability**

Vrije Universiteit Brussel only allows the parking of vehicles in designated and marked parking spaces. VUB is not a custodian and cannot to any extent be held liable for damages as a result of accidents, theft or damages to vehicles on the premises of VUB or for acts by third parties.

## **Article 3: opening hours parking facilities**

The campuses are accessible 24/24. The parking garages have specific opening and closing hours per building. After closing time, the parking garages can be exited through detection systems or push buttons. When a parking facility indicates shorter opening hours, the driver must respect these and ensure that the vehicle exits the parking facility in time.

Visitors requiring access to the garage to claim their vehicle after closing time must contact security. Owners of staff or student cards (or the app) may use their cards or the app to gain access after closing time.

## **Article 4: access to the parking facilities**

§1 Access to the campuses with motorized vehicles (excluding bicycles) is only possible if the user has a valid (digital) badge and/or a registered number plate or access code (visitor). Users without a badge will need to register at entrance 6 (Etterbeek) or at the main entrances of VUB campus Jette. Access to the campuses is only granted as part of VUB-related activities or activities of partners.

§2 Access to a parking facility is not a legal right. In other words: rights of access do not give the right to park illegally. Parking spaces cannot be claimed in case of undercapacity or in the case of events for which parking spaces are reserved.

§3 LPG vehicles are not allowed in the underground parking facilities and must park in the car parks aboveground.

## Article 5: use of the parking facilities

§1 By using the parking facilities (including the road infrastructure) the user declares to agree with:

- the entire content of these regulations;
- the fact that the Traffic Code (Wegcode) applies to the parking facilities (including the road infrastructure) of the Vrije Universiteit Brussel
- the fact that VUB's security department acts as an authorised person on the campuses and sites of the VUB in accordance with Article 4 of the Traffic Code (Wegcode)
- the fact that authorised persons designated by VUB can instruct a towing service to have a vehicle moved (towing service) in accordance with these regulations;
- the fact that the movement (towing service) of vehicles according to article 4.4 of the Traffic Code (Wegcode) takes place at the risk and expense of the driver or the person who is civilly liable (owner of vehicle).

§2 Users of the traffic and parking facilities of VUB must always comply with the Traffic Code (Wegcode). Unless explicitly indicated otherwise, the maximum permitted speed for all vehicles is 30 km per hour. All drivers are expected to be cautious and respect other road users.

§3 At the "kiss and ride zone", only quick drop-offs or pick-ups of passengers are permitted. Drivers must pull out directly after discharging or picking up their passengers.

§4 In zones with limited parking duration, the maximum time indicated on the relevant sign must be respected.

§5 When parking in a parking space reserved for persons with reduced mobility, the special card, as indicated in Article 27.4 of the Traffic Code (Wegcode), must be presented. Absence of this card is considered as illegal parking.

§6 Only cars that are actively charging can be parked at electric vehicle charging stations. These are not parking spaces, neither for fossil fuel-powered vehicles, nor for electric vehicles that are not charging.

§7 Parking in parking spaces reserved for specific license plates or for shared cars is considered illegal parking.

§8 At the waiting zones at the entrances of the campuses, parking is limited to 15 minutes.

§9 It is forbidden to organise activities on VUB campuses or sites without prior permission. This prohibition also applies to the parking facilities of VUB. Permission can be granted by the Campus Management department ('dienst Campusbeheer') upon receipt of a motivated request. Organisers of activities must always remove and dispose of all waste resulting from their activities.

§10 For certain events, one or more parking facilities, in whole or in part, may be used as parking facility for events.

## **Article 6: obstructive parking and/or illegally parked vehicles**

§1 It is forbidden to park cars or bicycles or other vehicles in locations other than those designated for that purpose. Obstructive parking, where the vehicle exceeds the parking space and uses part of the roadway, is also considered illegal parking. Fossil fuel-powered cars that are parked in spaces for electric vehicles are considered illegally parked. Parking in loading and unloading zones is only allowed when loading and unloading, in all other cases it is considered illegal parking. Exceeding the maximum parking duration in short-term parking zones is considered illegal parking. Parking in kiss & ride zones is considered illegal parking. Parking in spaces reserved for certain license plates, for people with reduced mobility or for shared cars is considered illegal parking when not in possession of the necessary documents. Continuous parking for more than 30 days is considered illegal parking.

§2 In the event of an accident or the unintended immobilisation of a vehicle, the user must immediately take all necessary steps to ensure that his vehicle does not obstruct normal traffic on campus. In the event of an accident, security must always be informed via the VUB emergency number (Etterbeek 02/629 11 11 or Jette 02/477 61 12). If a vehicle remains in the parking facility due to unintended immobilisation, the user must notify security via [bewaking@vub.be](mailto:bewaking@vub.be).

## Article 7: enforcement measures

§1 VUB employs security guards to ensure compliance with these regulations. Users must comply with the instructions given by these security guards.

§2 A database "vehicles with violations" is used. The license plates of vehicles with violations are recorded in the database. Every year at the start of a new academic year, a new database is used. The old database is destroyed at the start of a new academic year. The security department is authorised to enter data in the database and to consult it.

§3 Registrations in the access control system are used to manage parking duration at the campus. The time a vehicle is at the campus will be registered.

§4 Any violation of the above rules will be observed by the security guards and sanctioned in accordance with these regulations.

A distinction is made between "abuse of access rights" and a "violation".

The following are non-exhaustive examples of "abuse of access rights":

- allowing multiple vehicles to enter with one access card;
- directly following a vehicle in front without offering the access badge to the barrier;
- parking after loading and unloading when one does not have the necessary access rights for the parking facility in question.

All others are violations of these regulations:

- a second or additional violation within the same academic year;
- parking in a "kiss and ride zone";
- parking longer than the maximum permitted duration in zones for short-term parking;
- parking without a special card (Article 27.4 of the Traffic Code (Wegcode)) in parking spaces reserved for people with reduced mobility;
- the vehicle is not parked within a defined parking space;
- parking at a loading station for electric vehicles;
- parking in a reserved place for specific license plates or shared cars;
- parking a vehicle in more than one designated space, and thus obstructing traffic;
- obstructive parking, where the vehicle exceeds the parking space and uses part of the roadway;
- the vehicle obstructs or is a risk for the safety or proper functioning of the campus.

§5 The corresponding sanctions consist of one or more of the following measures:

In the event of a first “violation” or abuse of access rights:

- the driver will receive a warning regarding the violation or the abuse of access rights and a notification that the license plates of the vehicle have been included in the database “vehicles with violations”.
- An exception to a first violation is when the security guard determines a problem due to obstructive parking or dangerous situations. In this case the truck will be towed away at the risk and expense of the driver.

In the event of subsequent violations:

- VUB will order to tow away the vehicle. In accordance with Article 4.4 of the Traffic Code (Wegcode), the vehicle will be moved at the risk and expense of the driver or the person who is civilly liable (owner of the vehicle owner).

In the event of a subsequent “abuse of access rights” the access badge will be blocked for a week. In the case of multiple abuses, a heavier sanction may be imposed proportionally.

§6. Bicycles may be parked for a maximum of 3 consecutive months in sheltered and open-air facilities. Bicycles parked in such a way that they obstruct traffic, can be removed and seized at any time. Bicycles that have been parked for more than 3 months, are considered orphan bicycles and will be held in safekeeping for 3 months. After this period, they will be disposed of for reuse.

## **Article 8: deviations**

§1 As indicated in paragraph 1 of Article 6, it is prohibited to park cars, bicycles or other vehicles in locations other than those designated for that purpose. Permission to deviate from this rule may be granted by the head of department of Facility Services after a motivated request (official order employees of the Vrije Universiteit Brussel or one of its partners). This deviation may be for one time or continuously and may be individual or collective. In order for the necessary precautions to be taken, a request for deviation needs to be submitted to the department Facility Services at least five working days in advance. This can be done via the generic email address [parking@vub.be](mailto:parking@vub.be).

## **Article 9: change to the parking regulations**

The Vrije Universiteit Brussel has the right to change these regulations at any time, after the advice of and approval by the competent bodies. These changes will be communicated via the intranet and the student portal and will take effect immediately.